

**MINUTES OF THE BOARD**  
**October 19, 2017**  
**North Country Community Mental Health**  
**Board Room**  
**1420 Plaza Drive**  
**Petoskey, Michigan**

**BOARD MEMBERS PRESENT:** Ed Ginop, Paul Liss, Caroline Loper,  
Christian Marcus, Sr. Augusta Stratz,  
Louis Scholl, Dennis Priess, Ron Iseler,  
Karla Sherman, Robert Boyd, Patty Cox,  
Betsy White, Michael Newman

**BOARD MEMBERS ABSENT:** Joel Evans

**STAFF:** Christine Gebhard, Dr. Marit Vogel, Scott Shearer,  
Joan Booth

**GUEST:** Diane Denholm

Mr. Ginop called the meeting to order at 4:00 p.m.

**ROLL CALL**

Mr. Ginop welcomed the Board members, staff and guests to the meeting.

**PUBLIC COMMENT**

Mr. Ginop read a letter from Dan CasaSanta that was sent to Ms. Gebhard asking that it be read to the Board. He wanted to recognize Stacey Chipman, CCO, for her testimony at the C.A.R.E.S. Task Force meeting in Mackinac City on September 21.

**CONSENT AGENDA**

**Financial Statement – Provider Operations - North Country CMH:**

Balance on Hand, August 31, 2017	\$5,656,617.89
Receipts, Adjustments & Transfers, Sept.	\$3,793,470.64
Total Disbursements & Adjustments, Sept.	\$4,274,167.07
Decrease in Cash Balance	\$ 480,696.43
Balance, September 30, 2017	\$5,175,921.46

**Information (I) Items from Committee Reports**

Information items were included in the committee minutes.

## **Privileging Recommendations**

There were no privileging recommendations this month.

**MOTION BY BOB BOYD, SECOND BY KARLA SHERMAN, TO APPROVE THE CONSENT AGENDA.**

## **COMMITTEE RECOMMENDATIONS – BOARD ACTION**

### **Program Committee**

The committee reviewed four policies, two of which were new and two with revisions.

Ms. Gebhard reviewed the Client Special Needs Policy. The Client Special Needs Fund has been in existence for some time, but without a written policy. This fund supports client needs up to \$100 that are not covered by Medicaid.

**MOTION BY SR. AUGUSTA STRATZ TO APPROVE THE CLIENT SPECIAL NEEDS POLICY. MOTION CARRIED.**

Ms. Gebhard reviewed revisions to the Code of Conduct Policy. CARF standards require a statement regarding witnessing of legal documents. Other minor revisions were for clarification.

**MOTION BY SR. AUGUSTA STRATZ TO APPROVE THE CODE OF CONDUCT. MOTION CARRIED.**

Ms. Gebhard reviewed revisions to the Code of Ethics Policy. “The principal of trust in marketing” statement was added as required by CARF standards. Other minor revisions were for clarification.

**MOTION BY SR. AUGUSTA STRATZ TO APPROVE THE CODE OF ETHICS. MOTION CARRIED.**

Ms. Gebhard reviewed the new Customer Services Policy which was required as a corrective action from the MDHHS site review. The customer services function is addressed through several staff positions.

**MOTION BY SISTER AUGUSTA STRATZ TO APPROVE THE CUSTOMER SERVICES POLICY. MOTION CARRIED.**

## **ACTION ITEMS WITHOUT COMMITTEE REVIEW**

There were no items this month.

## **PRESENTATION**

### **Dr. Marit Vogel, “Child and Adolescent Psychiatry”**

Dr. Vogel introduced herself and provided her background. She presented various demographic data on children receiving psychiatry services; total number of children served and % served by psychiatry and top ten diagnoses. She described the elements of a psychiatric evaluation, including: educational history; legal history; social history; habits; substance abuse history and medical history. Dr. Vogel described the routine labs she orders and her use of Genesight, a comprehensive genetic test used to determine how a person will react to various medications, i.e. if a client can tolerate a medication that is being prescribed.

## **CHIEF EXECUTIVE OFFICER’S REPORT/COMMUNICATIONS**

Ms. Gebhard referred to the Section 298 information and explained that the Department is moving forward with preparations for three pilot projects. Kent County will be doing a demonstration pilot

The C.A.R.E.S Task Force meetings have been held. Alan Bolter arranged for eight members to go to the Director’s Forum. Home based rules were discussed. Loan repayment strategies were reviewed. Telehealth was discussed, as well as home health worker issues. The direct care wage pass through went through at .50/hr. Home and Community based services continues to go forward. The rates for FY18 PIHP NMRE are expected to increase slightly. The NMRE has \$4 million in Medicaid carry forward. Each CMH will develop a reinvestment plan for 2018.

Ms. Gebhard referred to the article on New Horizons Clubhouse which made the front page of the Traverse Record Eagle.

Ms. Gebhard reported that she attended the National Council of Behavioral Health’s Hill Day in Washington, DC which is held every year. In addition to a day of education for providers, participants met with their representatives to advocate for behavioral health and addictions legislation. Ms. Gebhard met with Representative Jack Bergman and Representative John Moolenaar. She passed around fact sheets on the legislation.

## **QUALITY IMPROVEMENT UPDATE**

Ms. Gebhard presented a written report from Amy Christie.

## **NORTHERN MICHIGAN REGIONAL ENTITY**

Ms. Gebhard pointed out information on page 24 regarding the Medicaid carry forward. Based on a boards’ percentage of the total NMRE budget, NCCMH would have access to 26% of the \$4 million carry forward for reinvestment.

## **OLD BUSINESS**

There is no old business.

**NEW BUSINESS**

Ms. Gebhard reported that the Board retreat is scheduled for November 16 at noon in the Reycraft Room at the Perry Hotel in Petoskey. It will begin with lunch, followed by several educational topics and the regular board meeting at 4:00 PM.

Ms. Gebhard asked if the Board would like to continue the tradition of a Board dinner following the meeting in December. There was consensus to continue.

The meeting was adjourned by the call of the chair at 5:25. p.m.

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Ed Ginop, Board Chair