

**MINUTES OF THE BOARD**

**July 20, 2017**

**North Country Community Mental Health**

**Board Room**

**1420 Plaza Drive**

**Petoskey, Michigan**

**BOARD MEMBERS PRESENT:** Louis Scholl, Karla Sherman (by phone), Michael Newman Paul Liss, Dennis Priess, Bob Boyd, Ed Ginop, Joel Evans, Dan Plasencia, Caroline Loper, Patty Cox, Betsy White

**ABSENT:** Christian Marcus, Sr. Augusta Stratz

**STAFF:** Christine Gebhard, Nina Martenson, Donna Wheeler, Brian Babbitt, Joan Booth

**GUESTS:**

Mr. Ginop called the meeting to order at 4:00 p.m.

**ROLL CALL**

Mr. Ginop welcomed the Board members and staff to the meeting.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

**Financial Statement – Provider Operations - North Country CMH:**

Balance on Hand, May 31, 2017	\$ 4,351,327.27
Receipts, Adjustments & Transfers, June	\$ 3,731,249.10
Total Disbursements & Adjustments, June	\$ 4,180,767.86
Decrease in Cash Balance	\$ 449,518.76
Balance, June 30, 2017	\$ 3,901,808.51

\*Approximately \$1,521,377 has been advanced from various funding sources and has been encumbered for outstanding bills.

\*\*Received Healthy Michigan Plan for May 2017, \$229,517 and B/B3 for May 2017, \$2,054,593, on June 2, 2017.

\*\*\*Received Healthy Michigan Plan for June 2017, \$227,872 and B/B3 for June 2017, \$2,117,372 on July 6, 2017.

**MOTION BY LOUIS SCHOLL, SECOND BY KARLA SHERMAN, TO APPROVE THE JULY CONSENT AGENDA. MOTION CARRIED.**

### **Information (I) Items from Committee Reports**

Information items were included in the committee minutes.

### **Privileging Recommendations**

There were no privileging recommendations this month.

### **COMMITTEE RECOMMENDATIONS – BOARD ACTION**

#### **Personnel Committee**

Mr. Scholl reviewed the two options for a change in the enrollment period for new employees.

**MOTION BY KARLA SHERMAN, SECOND BY DENNIS PRIESS, TO REVISE THE ENROLLMENT PERIOD FOR NEW EMPLOYEES TO THE FIRST OF THE MONTH FOLLOWING 30 DAYS OF EMPLOYMENT. MOTION CARRIED.**

Mr. Scholl discussed a letter received from an AFC provider expressing dissatisfaction and provided some history. No action was taken by the Board.

#### **ACTION ITEMS – WITHOUT COMMITTEE REVIEW**

Ms. Gebhard reviewed Amendment #1 to the MDHHS contract and most changes are minor. One of the changes is in COFR (County of Financial Responsibility) Technical Requirement and the county in which a child resides. The Local Dispute Resolution Technical Requirement was rewritten. There was a minor change in the appeal process. Staff have reviewed the document and had no concerns.

**MOTION BY DENNIS PRIESS, SECOND BY BOB BOYD, TO GIVE THE CEO THE AUTHORITY TO SIGN AMENDMENT #1 TO THE FY 17 CONTRACT WITH MDHHS. MOTION CARRIED.**

Ms. Gebhard reviewed the FY 18 contract and it needs to be signed. The final appropriation will come later. The effective period was changed as well as the compliance guidelines. There were no changes in the boilerplate other than those just approved in the FY17 contract.

**MOTION BY LOUIS SCHOLL, SECOND BY KARLA SHERMAN, TO ALLOW THE CEO TO SIGN THE FY 18 CONTRACT WITH MDHHS. MOTION CARRIED.**

Discussion was held about having the Executive Committee review contracts prior to taking them to the Board. There was consensus that this will become protocol.

Ms. Gebhard presented a revised bid sheet for a new vehicle for the CEO. Another bid was received right after the cutoff.

**MOTION BY PAUL LISS, SECOND BY KARLA SHERMAN, TO PURCHASE THE FORD ESCAPE FROM BROWN MOTORS. MOTION CARRIED.**

Ms. Gebhard noted that two committees—program and personnel—did not have representation from all six counties in accordance with the By-Laws. Mr. Ginop removed Ron Iseler from the Personnel Committee and appointed him to the Program Committee. He then appointed Patty Cox to the Personnel Committee.

**PRESENTATION**

**DBT Skills**

Ms. Nina Martinson introduced herself as the Center Supervisor in the Charlevoix office. She described Dialectical Behavior Therapy (DBT) as a cognitive behavioral treatment that was originally developed to treat chronically suicidal individuals diagnosed with borderline personality disorder. It is a pervasive pattern of instability in interpersonal relationships, self image/affects, and emotional dysregulation. She explained diagnosis that can be helped by DBT. She explained what is addressed in DBT. She explained the DBT model vs DBT informed. There is a treatment structure and referrals group. - She reviewed examples of person-centered plans incorporating DBT skills training, explained the homework they do and shared client testimony on the benefits of DBT. A two-day staff training on DBT skills is being scheduled in August.

**CHIEF EXECUTIVE OFFICERS REPORT**

Ms. Gebhard reported that she has visited all of the contract day programs and commented on some of the unique things each are doing.

Ms. Gebhard, Eric Kurtz , and the other CMH CEOs met with Gabe Schneider, Government Relations Specialist for Munson Healthcare.- Mr. Schneider will arrange a meeting between the CMH and Munson CEOs to discuss opportunities for collaboration on integrated care and the 298 pilots.

Ms. Gebhard informed the Board members about the second Pop Up art exhibit- scheduled for July 28 and 29<sup>th</sup> at the Create Community Arts Studio at 151 Ray St., Boyne City. Ms. Sherman attended last year and bought several pieces.

Ms. Gebhard and Mr. Kurtz met with David Zechman, CEO of McLaren Northern Michigan, to discuss bringing an inpatient psychiatric facility back to northern Michigan. He will ascertain if they still hold any bed licenses. He is willing to continue discussions, including the possibility of using the Cheboygan facility.

She invited the Board members to attend one or more of the BBQ's that the Executive Team is holding in all 6 counties and provided them with a flyer showing places, dates and times.

She informed the Board members that the Boardworks DVD is now on the agency's website. Board members should complete the evaluation form on the website and send it to Joan. Joan will send it to the Association -along with \$20 and Board members will receive a certificate.

## **QUALITY IMPROVEMENT UPDATE**

Ms. Gebhard apologized that there was no written report provided. A contest was held throughout the agency and the new electronic health record has been given the name “NorthStar”. –This is an enormous project and will lead to numerous process improvements in all areas of the organization. Leadership and line staff are working diligently to review and revise processes, create new forms, and promote the NorthStar. Data migration from Avatar ~~is~~ in process. December 1<sup>st</sup> is "go live". All Surface laptops have been distributed and more may be purchased.

## **NORTHERN MICHIGAN REGIONAL ENTITY**

The minutes from the June meeting were included in the packet. Ms. Gebhard reported that the training approved for SUD staff will be extended to the CMH staff.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

Ms. Gebhard explained that the NMRE and CMHs are re-designing a regional pilot to address Section 298 in the FY 18 budget. If the NMRE region is not selected as one of the four identified in Section 298, the region may decide to move forward with the pilot anyway.

**MOTION BY BOB BOYD, SECOND BY LOUIS SCHOLL, TO ADJOURN THE MEETING AT 5:30 P.M. MOTION CARRIED.**

---

Ed Ginop, Board Chair

