

**MINUTES OF THE BOARD**  
**January 19, 2017**  
**North Country Community Mental Health**  
**Board Room**  
**1420 Plaza Drive**  
**Petoskey, Michigan**

**BOARD MEMBERS PRESENT:** Gary Averill, Paul Liss, Dennis Priess, Ed Ginop, Mike Newman, Karla Sherman Christian Marcus, Sr. Augusta Stratz, Joel Evans, Louis Scholl, Ron Iseler

**BOARD MEMBERS ABSENT:** Craig Crambell, Bob Boyd

**STAFF:** Alexis Kaczynski, Christine Gebhard, Kim Rappleyea, Joan Booth

Mr. Ginop called the meeting to order at 4:30 p.m.

**ROLL CALL**

Mr. Ginop welcomed the Board members and staff and introduced the new Board member from Cheboygan County, Michael Newman.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

**Financial Statement – Provider Operations - North Country CMH:**

Balance on Hand, Nov. 30, 2016	\$6,931,611.34
Receipts, Adjustments & Transfers, Dec.	\$1,518,694.59
Total Disbursements & Adjustments, Dec.	\$3,435,187.48
Decrease in Cash Balance	\$(1,916,492.89)
Balance, Dec. 31, 2016	\$5,015,118.45

\*Approximately \$2,291,382 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

\*\*Received Healthy Michigan Plan for December 2016, \$214,988.00, and B/B3 for December 2016, \$2,052,194.67, on January 6, 2017.

**MOTION BY KARLA SHERMAN, SECOND BY SR. AUGUSTA STRATZ, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.**

**Information (I) Items from Committee Reports**

Information items were included in the committee minutes.

## **Privileging Recommendations**

There were no privileging recommendations this month.

## **COMMITTEE RECOMMENDATIONS – BOARD ACTION**

### **Personnel Committee**

Mr. Scholl explained that three resumes for the Director position had been received. A motion was made to interview Christine Gebhard. The committee reviewed a list of questions; some were added and some taken away. The committee members will interview Ms. Gebhard on Wednesday, January 25<sup>th</sup> at 1:30 p.m. in the Petoskey Board Room.

**MOTION BY PAUL LISS, SECOND BY KARLA SHERMAN TO SUPPORT THIS ACTION. MOTION CARRIED.**

## **ACTION ITEMS – WITHOUT COMMITTEE REVIEW**

Mr. Ginop appointed Michael Newman to the Finance Committee; Paul Liss to serve as Chair of the Finance Committee and Karla Sherman to the position of Vice-Chair to the Board.

## **PRESENTATION**

### **Recipient Rights Annual Report**

Kim Rappleyea introduced herself and explained that the Office of Recipient Rights (ORR) does monitoring, consultation, training and complaint resolution. She distributed a handout of her presentation. One of the tasks of this position is the annual data report to the state and she explained how this is completed. The Michigan Mental Health Code created an internal rights protection system for recipients. The biggest part of the Rights Office's responsibility is complaint resolution. She provided demographic information concerning who NCCMH serves. There were 3,838 recipients served last year. She gave service site information. She reviewed the difference between a complaint and an allegation. She reviewed the complaint source, i.e. staff, recipient, Office of Recipient Rights, community. She explained Abuse I, II and III and Neglect I, II and III, and all other categories. She explained the training they do and the training they need to have. She discussed her goals for last year and the results. Ms. Rappleyea indicated that the Recipient Rights Advisory Committee would like more data and a proposed plan of action concerning the new ORR training requirements so that it can make a more informed recommendation.

**MOTION BY LOUIS SCHOLL, SECOND BY CHRISTIAN MARCUS, TO RECEIVE THE RECIPIENT RIGHTS ANNUAL REPORT. MOTION CARRIED.**

## **DIRECTOR'S REPORT/COMMUNICATIONS**

Ms. Kaczynski reported on two breaking news items. She verbally reported on the potential federal changes outlined in a memorandum from Health Management Associates to the Association. This report relates a post-election assessment of the potential effects of the change in administration in areas such as the replacement of the Affordable Care Act.

The final report on Section 298 was published and submitted to the legislature. It contained 70 recommendations in 13 categories. In addition, a model proposal template was released to be used to submit models to the DHHS. Ms. Kaczynski will meet with her colleagues in the northern region to determine if there is a model the region can submit.

Ms. Kaczynski also reported that she has discussed with staff whether it might be useful to provide an educational session for the board, perhaps in March to review topics that may present challenges in the near future. For example, she described federal rules changes that affect residential services and day program, and could have a significant effect on programs offered by North Country CMH. Also, there is the change in the administration and what that might mean, the new 1115 demonstration waiver and the 298 report and models process. Board members expressed an interest in this, probably on board meeting day in March.

There will be a Program committee meeting next month.

Ms. Kaczynski announced that Donna Wheeler is retiring in August.

The Association Conference was discussed and Ms. Kaczynski asked that anyone who wishes to attend should let Ms. Booth know as soon as possible.

#### **QUALITY IMPROVEMENT UPDATE**

Ms. Gebhard referred to the PCE implementation and she described this software system. She described the members of the PCE Implementation Team and described the timeline. In February work groups will be established to begin the forms and process development. In December the System will go live. The staff is very excited about this system.

She is rewriting the QI program. She shared the scrutiny this organization goes through. The schedule of audits, reviews and surveys was reviewed and described.

She reviewed all the technical requirements that need to go to the state.

#### **NORTHERN MICHIGAN REGIONAL ENTITY**

Ms. Kaczynski reported that the CEO of the NMRE has taken a new position and the board is recruiting for his replacement. She explained what NMRE is and its function.

#### **OLD BUSINESS**

Ms. Kaczynski indicated there was no old business this month.

#### **NEW BUSINESS**

Mr. Ginop read the resolution for Sue Allor.

**WHEREAS**, Sue Allor was appointed to the North Country Community Mental Health Board by the Cheboygan County Board of Commissioners in 2011 and served as a board member until 2016, and

**WHEREAS**, she fulfilled her role on the Board with distinction and dedication, serving as Vice-Chair for one year and as a member of the Finance Committee for six years, and

**WHEREAS**, Sue Allor has proven to be an individual who supports and is a friend to the programs, services and consumers of North Country Community Mental Health,

**NOW, THEREFORE, LET IT BE RESOLVED** that North Country Community Mental Health commends Sue Allor for her efforts and expresses its deep appreciation for her service.

**MOTION BY JOEL EVANS, SECOND BY SR. AUGUSTA STRATZ TO APPROVE THE RESOLUTION FOR SUE ALLOR. MOTION CARRIED ON A ROLL CALL VOTE: AYES 11 – GARY AVERILL, JOEL EVANS, ED GNOP, RON ISELER, PAUL LISS, CHRISTIAN MARCUS, MIKE NEWMAN, DENNIS PRIESS, LOUIS SCHOLL, KARLA SHERMAN AND SR. AUGUSTA STRATZ. NAYS – NONE.**

Mr. Ginop read a resolution for Dan Plasencia.

**WHEREAS**, Dan Plasencia was appointed to the North Country Community Mental Health Board by the Emmet County Board of Commissioners in January 2009, and

**WHEREAS**, he fulfilled his role on the North Country Board with dedication and distinction, serving as a member of its Finance Committee, Executive Committee and on the ad hoc Building Committee, and

**WHEREAS**, he also served as Board Vice-Chair for two years in 2015-16, and

**WHEREAS**, Dan Plasencia has proven to be an individual who supports and is a friend to the programs, services, and consumers of North Country Community Mental Health,

**NOW, THEREFORE, LET IT BE RESOLVED** that North Country Community Mental Health commends Dan Plasencia for his efforts and expresses its deep appreciation for his service.

**MOTION BY JOEL EVANS, SECOND BY LOUIS SCHOLL, TO APPROVE THE RESOLUTION FOR DAN PLASENCIA. MOTION CARRIED ON A ROLL CALL VOTE: AYES 11 – GARY AVERILL, JOEL EVANS, ED GINOP, RON ISELER, PAUL LISS, CHRISTIAN MARCUS, MIKE NEWMAN, DENNIS PRIESS, LOUIS SCHOLL, KARLA SHERMAN AND SR. AUGUSTA STRATZ. – NAYS – NONE.**

**MOTION BY PAUL LISS, SECOND BY KARLA SHERMAN, TO ADJOURN THE MEETING AT 6:15 P.M. MOTION CARRIED.**