

MINUTES OF THE BOARD

August 18, 2016

North Country Community Mental Health

Commissioner's Room

Antrim County Building

203 E. Cayuga

Bellaire, MI

BOARD MEMBERS PRESENT: Joel Evans, Karla Sherman (by phone),
Christian Marcus, Louis Scholl, Dennis Priess,
Paul Liss, Sr. Augusta Stratz, Robert Boyd,
Gary Averill

BOARD MEMBERS ABSENT: Ed Ginop, Dan Plasencia, Sue Allor,
Craig Crambell

STAFF: Alexis Kaczynski, Christine Gebhard,
Deb Hiltz, Joan Booth

In the absence of the Chair and Vice-chair, Sr. Augusta Stratz called the meeting to order at 4:30 p.m.

ROLL CALL

Sr. Augusta Stratz welcomed the Board members and staff to the meeting.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, June 30, 2016	\$7,158,870.96
Receipts, Adjustments & Transfers, July	\$3,686,528.66
Total Disbursements & Adjustments, July	\$4,373,119.81
Decrease in Cash Balance	\$ (686,591.15)
Balance, July 31, 2016	\$6,472,279.81

*Approximately \$3,748,543 has been advanced from the State of Michigan and has been encumbered for outstanding bills.

MOTION BY ROBERT BOYD, SECOND BY LOUIS SCHOLL, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED.

Information (I) Items from Committee reports

Information items were included in the committee minutes.

Privileging Recommendations

There was one privileging recommendation this month.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

Finance Committee

Mr. Liss reviewed the 3rd Quarter FY16 Budget Status Reports.

Mr. Liss reviewed the request to replace the current monitoring systems for the Elder and Destiny Lane apartments

MOTION BY PAUL LISS TO APPROVE THE \$22,440.00 PURCHASE OF THE INTERNET-BASED SYSTEM FROM OTEC RADIO COMMUNICATIONS. MOTION CARRIED.

Mr. Liss reviewed the request to replace the roof at the Candlewood Home.

MOTION BY PAUL LISS TO APPROVE THE REPLACEMENT OF THE ROOF AT THE CANDLEWOOD HOME IN THE AMOUNT OF \$11,934.00. MOTION CARRIED.

Ms. Kaczynski discussed the sale of the building that housed the old Beacon Center program in Cheboygan. It was suggested that a realtor be contacted.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

Ms. Kaczynski discussed the appointment of two new Recipient Rights Advisory Committee Members. The Board appoints members to this committee. There has been some turnover and Betsy Brown from Kalkaska County and Christopher Howard from Emmet County are being recommended to fill these vacancies.

MOTION BY DENNIS PRIESS, SECOND BY LOUIS SCHOLL, TO APPROVE THE APPOINTMENTS OF BETSY BROWN AND CHRISTOPHER HOWARD TO THE RECIPIENT RIGHTS ADVISORY COMMITTEE. MOTION CARRIED.

PRESENTATION

Commission on Accreditation of Rehabilitation Facilities

Ms. Gebhard made a presentation on CARF – the Commission on Accreditation of Rehabilitation Facilities - accreditation and explained what CARF does. North Country CMH has been accredited by CARF for 12 years. She showed a seven minute video which introduced CARF. CARF is celebrating 50 years of existence.

Prior to CARF the agency was accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO). At the last CARF survey the agency was acknowledged for serving Beaver Island. They make recommendations for improvement and the agency must answer those recommendations in writing. She explained what a survey looks like, showed the three day survey chart and explained all the interviews that will be conducted, as well as the surveyors who will be here. North Country has a team of about 12 people reviewing the standards to assure that everything is good. Every year they make about 25 changes to the standards. She explained how the clients are selected for the interviews and reviewed the process. The surveyors are also providers and this is beneficial. Starting in September “CARF Facts” will be sent to all the staff. A list of highlights will also be published for staff. All of these will be provided to the Board members. There are around 350 standards that are measured.

DIRECTOR’S REPORT/COMMUNICATIONS

Ms. Kaczynski reported that a notice has been received of block grants funded for the agency: Jail Liaison, PMTO Supervision, MC3, and over \$100,000 in housing grants were funded.

There was a recipient rights review this week and initially the program received 162 out of 170 points, with a repeat citation, which is less than full compliance. After a discussion of the review process for licensed psychiatric units the score was increased to 164, which is substantial compliance, so unless this is reconsidered in central office, this is a passing evaluation. The review process for licensed psychiatric units is that of the NMRE.

Ms. Kaczynski referred to Section 298 of the Governor’s initial budget, and the progress that has been made by a work group impanelled by the Lt. Governor. The initial work group has issued its report and the process has moved into a phase 2. A smaller stakeholder workgroup will be established to provide another report in October, with a final report issued to the legislature by January. As part of this process, three affinity groups will be formed and she described these. The Association has developed an eight page document entitled “Recommended principles and design elements of the system redesign and refinement effort”, to be used in this effort. The first two meetings of the new work group have not gone well, with advocates feeling that representatives of the DHHS did not have an open mind or were considering the work product of the previous workgroup.

QUALITY IMPROVEMENT UPDATES

Ms. Gebhard referred to the August report. The performance indicator system on timeliness shows that all the performance measures for the 3rd quarter were met. A report is made 90 days after the quarter to the state. North Country CMH uses the Access Center for consumers who call in for services and if they meet criteria they go to an office for an appointment. She explained the chart that described this and gave the number of referrals. In graph 2 she explained the disposition of referrals to NCCMH.

NORTHERN MICHIGAN REGIONAL ENTITY

Ms. Kaczynski referred to the minutes that were included in the packet. Dennis Priess is the new chair of the NMRE Board.

OLD BUSINESS

There was no old business this month

NEW BUSINESS

There was no new business this month.

MOTION BY ROBERT BOYD, SECOND BY PAUL LISS, TO ADJOURN THE MEETING AT 5:40 P.M. MOTION CARRIED.

Sr. Augusta Stratz, Secretary