

MINUTES OF THE BOARD

December 20, 2018

North Country Community Mental Health

Bay View Inn, 2011 Woodland Dr. Petoskey, Michigan

BOARD MEMBERS PRESENT: Sr. Augusta Stratz, Ed Ginop, Ron Iseler,
Karla Sherman, Robert Boyd,
Joel Evans, Louis Scholl, Christian Marcus,
Caroline Loper, Patty Cox, Dennis Priess, Michael
Newman

BOARD MEMBERS ABSENT: Betsy White, Paul Liss

STAFF: Christine Gebhard, Scott Shearer, Stacy Chipman, Brian
Babbitt, Joe Balberde, Lorraine Manary, Joan Booth

GUESTS: Cathy Scholl, Ann Marie Farrell, Linda Ginop,
Tom Renkes, Kathy Frake, and William Santos

Mr. Ginop called the meeting to order at 4:00 p.m.

ROLL CALL

Mr. Ginop welcomed the Board members staff and guests to the meeting.

PUBLIC COMMENT

Ms. Gebhard introduced Lorraine Manary, who is replacing Joan as Executive Assistant, and presented a lovely corsage to Joan in recognition of her final meeting. She also invited the board to attend a retirement reception at the CMH office on January 4 to say farewell to Joan and Mary MacNaughton, Administrative Assistant.

CONSENT AGENDA

Ed Ginop asked that the Financial Statements be pulled from the Consent Agenda and placed under "Action Items". .

Information (I) Items from Committee Reports

Information items were included in the committee minutes.

Privileging Recommendations

There were no privileging recommendations this month.

Motion by Karla Sherman, second by Robert Boyd to move to accept the consent agenda with the removal of the finance committee. MOTION CARRIED.

COMMITTEE RECOMMENDATIONS – BOARD ACTION

There were no committee meetings today.

ACTION ITEMS – WITHOUT COMMITTEE REVIEW

Ms. Gebhard reviewed the Mission, Vision and Values Policy. She pointed out and read the changes made. There is a typo in the vision statement (responsive) which should be corrected.

Motion by Patty Cox, second by Louis Scholl to approve the revisions to the Mission, Vision and Values Policy. MOTION CARRIED.

Scott Shearer gave a review of the updated October 31, 2018 Financial Statements shared at the meeting. There were some redistributions within revenue and expense categories that did not impact the bottom line. Currently we are overspent on General Funds, slightly over spent on Medicaid, and underspent on Healthy MI. . The agency has not yet closed the books on year ending Sept. 30, 2018.

The initial audit work has been completed, the full audit will be during the third week of January with the report coming to the board in March. Ms. Gebhard noted that the MDHHS has not issued final rates for the remainder of FY19.

Financial Statement – Provider Operations - North Country CMH:

Balance on Hand, Oct. 31, 2018	\$6,959,648.34
Receipts, Adjustments & Transfers, Nov.	\$1,519,309.27
Total Disbursements & Adjustments, Nov.	\$4,772,177.02
Decrease in Cash Balance	\$3,252,867.75
Balance, Nov. 30, 2018	\$3,706,780.59

Motion by Robert Boyd, second by Caroline Loper to approve the revised Financial Statements as given. MOTION CARRIED.

PRESENTATION

Recipient Rights Annual Report

Kim Rappleyea introduced herself and shared her annual report of FY 2018 year-end recipient's rights demographics and statistics. She noted the department served 4030 recipients and conducted 104 site visits throughout the state. Ms. Rappleyea shared a data summary pointing out that incidents were down from last year. She explained the process for investigating complaints and provided the main categories with dignity and respect being at the top.

There was a significant variance in some data fields from last year due to the transition to the new electronic health record. Joe Balberde will investigate.

CHIEF EXECUTIVE OFFICER'S REPORT/COMMUNICATIONS

Ms. Gebhard reviewed her written report, drawing the boards attention to a few items.

- Nov. 17th – Christine met with Prosecutor Allen Telgenhof regarding the Stepping Up initiative. His office is receptive and interested in working with us.
- Dec. 3 – NMCHIR, the State Innovation Model funding ends in 2019. Christine met with a group looking into possible funding for an additional two years with hope of expanding from the current 10 counties to 32 counties.

- Christine noted that a first “Town Hall” meeting was held with 54 sites participating. Agency funding and reimbursement systems were explained stressing the importance of maintaining Medicaid enrollment.
- The board was given a handout on the Systematic Underfunding of the Community Mental Health System published by the CMHAM. She encouraged all members, but especially the county commissioners to review this.
- A “Crain’s Detroit Business” article on the state’s Medicaid mental health system and privatization was distributed. Christine noted inaccuracies in the report and also shared a response Robert Sheehan, CEO, CMH Association of MI provided. The CMHAM is providing information to the Governor-Elect and other legislators to assist them in understanding the funding and importance of this issue.

Ms. Gebhard directed the boards attention to the press release included in the board packet announcing the new toll-free numbers for the access center and emergency services.

QUALITY IMPROVEMENT UPDATE

Ms. Gebhard reported for Amy Christie. She directed board members to the report in their packet, noting the MI Performance indicators are improved. The LEAN process continues with ten staff attending “yellow belt” training one day a month for four months starting in January.

NORTHERN MICHIGAN REGIONAL ENTITY

There were no minutes from NMRE’s most recent meeting. They will be distributed with the next board packet.

OLD BUSINESS

Ms. Gebhard provided an update on the email compromise. A forensic investigation was conducted both internally and by a firm specializing in Cyber Security. No personal health information was accessed. The final cost for this is unknown but will be less than the insurance deductible.

NEW BUSINESS

Ed Ginop presented resolutions to the board of directors recognizing Betsy White and Joel Evans years of participation on the NCCMH Board of Directors and recognizing Joan Booth’s years of service with the agency.

- **Resolution – Joan Booth**
Roll call vote: Ayes – Robert Boyd, Patty Cox, Joel Evans, Ed Ginop, Ron Iseler, Caroline Loper, Christian Marcus, Mike Newman, Dennis Preiss, Louis Scholl, Karla Sherman, Sr. Augusta Stratz. Nays – None. RESOLUTION CARRIED
- **Resolution – Joel Evans**
Roll call vote: Ayes – Robert Boyd, Patty Cox, Joel Evans, Ed Ginop, Ron Iseler, Caroline Loper, Christian Marcus, Mike Newman, Dennis Preiss, Louis Scholl, Karla Sherman, Sr. Augusta Stratz. Nays – None. RESOLUTION CARRIED

○ **Resolution – Betsy White**

Roll call vote: Ayes – Robert Boyd, Patty Cox, Joel Evans, Ed Ginop, Ron Iseler, Caroline Loper, Christian Marcus, Mike Newman, Dennis Preiss, Louis Scholl, Karla Sherman, Sr. Augusta Stratz. Nays – None. RESOLUTION CARRIED

Ms. Gebhard discussed the Wellness Committee activity and 2019 workplan. They would like to award two winners of the 5M Bingo Game with a half day of PTO.

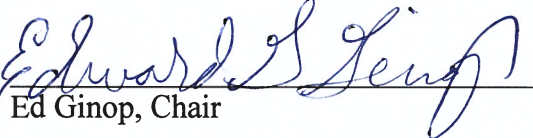
Motion by Dennis Priess, second by Karla Sherman to allow two ½ day PTO as awards for employee wellness activities. MOTION CARRIED.

Ms. Gebhard apprised the Board of discussions to have a DHHS Worker on site full time at NCCMH. The cost will be split between NCCMH and DHHS with the employee remaining an employee of DHHS. This worker will be dedicated to serving our client base; enrolling or re-enrolling clients, and otherwise helping clients with their Medicaid benefits. This person may be on site as early as Feb. The contract will come to Finance Committee next month for approval.

Mr. Ginop asked for any other business.

- Ms. Gebhard reminded the Board members about the CMHAM conference in February asking that board members interested in attending let us know as soon as possible.
- Staff recognition will be at Boyne Mountain on Jan. 10, starting at noon.
- Mr. Ginop received a certificate from the CMHAM for 30 years (2015); which was just sent to us.

Motion by Bob Boyd, second by Patty Cox, to adjourn the meeting at 5:35 P.M. MOTION CARRIED.


Ed Ginop, Chair